Business Change Support Inc.

adding value through aligning strategy, policy, process, systems and data

RACI definition

R	Responsible
A	Accountable
C	Consulted
I	Informed

Responsible

An individual or team who performs a specific task.

Accountable

The individual responsible for ensuring a specific task is completed.

Alternative ways of thinking about this role:

- Approves: the individual who approves the task once it is completed
- Goes to jail: the individual who goes to jail if the task is not completed
- Cracks the whip: the individual who ensures that the task is completed; typically the IT Project Manager or the Business Project Manager

Consulted

An individual or team that is engaged with in support of completing a specific task.

Informed

An individual or team that is made aware of the status of a specific task.